

❦ CAMP ❦ CAN ❦ DO ❦

Staff Application - 2018

Our staff is a crucial part of the camp experience. We are looking for applicants who enjoy working with individuals with special needs while gaining unique work experience. Staff members need to be creative, thoughtful, and able to be part of a team. All future employees are subject to background checks.

Camp will be held at Whiteland Community High School, 9th Grade Center, 222 Tracy Street, Whiteland, IN, 46184. Dates of employment are Monday – Friday, the weeks of June 11, June 18 and June 25 from 8:15am - 4:15pm. **All employees must attend a mandatory training session on Friday, June 8 from 9am – 4pm.**

Responsibilities

- Comply with personnel policies for camp staff.
- Help guide camp volunteers to gain a better understanding of leadership skills.
- Maintain an environment which promotes cooperation, learning and enjoyment.
- Encourage a high level of participation in assigned activity.
- Take an active role in the general supervision and care of students' interests and abilities.
- Maintain discipline, safety and control of activity site.
- Identify and respond to camper behavior issues. Be knowledgeable about the behavior plans and intervention plans of all campers in your group. Complete incident reports as needed and review with Camp Director.
- Be responsible for the welfare of each individual in the group and do all possible to solve problems.
- Assist in maintaining the facility by keeping it clean, organized and secure. Report any concerns/damages to Director or Asst. Director.
- Assist with daily set-up, take-down and clean-up of equipment and materials.

Requirements

- Education classes or experience in camp, youth programs, recreation, working with children, or in a related field.
- Ability to lead, plan, organize, and implement program activities.
- Ability to work as a member of a team and the ability to accomplish tasks with little direct supervision.
- Strong organizational and communication skills.
- Must have the physical ability to lead and participate in camp activities which include, but are not limited to, swimming, team building initiatives, physical games, and activities.
- Must have the ability to restrain and physically support children when needed for safety in general camp activities (child weighing 75 - 200 pounds).

Job Descriptions

- Counselor: Counselors stay with the same group of campers throughout the day. They complete daily feedback reports and are expected to communicate with parents. Counselors are expected to motivate campers to participate in all activities.
- Activity Leader: Activity leaders lead campers through activities such as cooking, sports, science or crafts. AL is responsible for reviewing the preplanned activity to ensure that all supplies necessary are on hand. Activities are preplanned, but should be reviewed/tested/prepared by AL prior to presenting to campers.

Please complete the form below and e-mail completed form, one letter of recommendation, two references and a cover letter or resume to Emily Behnke at ebehnke@cpcsc.k12.in.us; for consideration. Please include "Camp Can Do" in the subject line of all email correspondence.

First Name:

Last Name:

Street Address:

City:

Zip Code:

State:

Cell Phone:

Email:

What is your major?

Year in college (Fall 2018):

Why are you applying and interested in working at Camp Can Do?

What experience do you have working with individuals with autism spectrum disorders or other special needs?

Have you ever been a camp counselor? If so, at what camp?

Volunteer jobs / Accomplishments:

What personal qualities do you have that would make you an effective counselor?

Have you ever been charged with or convicted of a felony?

You may be asked to provide a background check.